

515 ARMY BASE WORKSHOP HIGH SCHOOL 2024-25

Dear Parents,

Greetings from 515 ABW High School. We thank you for the cooperation given to us during the Academic year 2023-24. We expect the same from you in the coming years also.

General Instruction:

- 1) School re-opens for the Academic Year 2024-25 on 1st of April 2024.
- 2) Messages / circulars will be sent through our Emails New school app & Whatsapp. Parents are requested to check

Emails/school app & Messages regularly.

- 3) If no message or information is received from school, please contact school immediately and update your mobile number(s) and email ID.
- 4) Use of plastic is restricted in our school premises. Avoid sending plastic tiffin boxes and plastic water bottles to prevent your wards from any health hazards.
- 5) Summer vacation starts from 02nd May 2024 for Nursery to Class X. School re-opens for Nursery to Class VIII on 19th June 2024 and for Class IX & X on 10th June 2024 Monday

6) **School timings for New Academics Session:**

Monday to Friday

Classes I – X – 08:00 AM to 2:15 PM.

Nursery - UKG – 09:00 AM to 12.30 PM

Saturday

Classes I – X – 08:00 AM to 01:00 PM.

Nursery - UKG – Holiday

2nd Saturday – Holiday

Last Working day of every month: 8:00 AM to 01:00 PM.

- 7) Students are to come to school by 07:55 AM. Late comers will be sent back home after 3 warnings.
- 8) Parents can meet the teachers between 2:15 PM and 2:45 PM if required on Monday to Friday.
- 9) Sports Uniform for Classes: I – X:
Navy Blue track pants and house color T-Shirts with white canvas shoes for both boys and girls.
- 10) Girls have to tie their hair 2 plaits with Red ribbon or Red hairband on Monday to Friday and White ribbon or White hairband on Wednesdays and Saturdays.
- 11) Excessive use of accessories & cosmetics is prohibited in the school. Girls are not permitted to wear gold jewellery to school. Only simple ear studs are allowed. School will not be held responsible if any of the gold jewellery is misplaced.
- 12) Boys must get a regular haircut twice a month. No fancy haircut will be entertained or encouraged.

13) **Dress Code on Birthdays:**

Nursery to V: Students are permitted to wear colour dress on their birthdays. Chocolates can be distributed. No gifts for students and staff allowed.

Class VI to X: School Uniform (colour dress in not allowed). Chocolates can be distributed among the students.

14) Parents are requested to avoid packing junk foods.

15) Use of mobile phones and other electronic items are not permitted in the school. If found the same will be confiscated and will not be returned at any cost.

16) a) We would like to inform that we are progressing towards digital solutions for efficient and coherent functioning. 515 ABW High School has its own application which is easily available in Google Play store for you to download and start using it.

b) We would like to request you to download the app. The user name and a general password will be shared with you to login first. Thereafter you can set your own choice password. The app will provide you with multiple academic solutions as under:

- i) Payment of Fees.
- ii) Fees reminders & dues.
- iii) Academic progress of each child.
- iv) Classwork & Homework /Assignments.
- v) Academic Curriculums etc.
- vi) Attendance
- vii) Academic Circulars
- viii) Progress Report

c) The link is also available at the school website: 515armyschool.co.in and also the link would be shared by the class teachers in respective class group via Whatsapp.

17) **Minimum attendance:**

A pupil may not be allowed to sit in the Annual examination if she/he has not put in a minimum of 85% of the total attendance of the academic session, including attendance in previous school if the student has been admitted on transfer. No Child will be encouraged to go on long leave especially during Term Test / Exam Time.

18) **Discipline:**

i) The affairs of the school shall be conducted as to promote self-discipline leading to decent and orderly behaviour to maintain a high moral tone in the Institution and to build up traditions that all good Public Schools cherish.

ii) The observance of rules of discipline and good behaviour shall be a pre-condition to a student's continuance in the school. In the event of serious breach of discipline by a student if the Principal/Vice Principal/Headmistress is convinced that the continuance of the student, he/she will be given transfer certificate in the interest of the school and the student.

